

I.4. Research manuscripts/technical reports are well-written, and edited following the institutional





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# University Thesis and Dissertation Manual

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES







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### Foreword

This manual is produced by the PUP Office of the Vice President for Research, Extension, and Development in its effort to unify the standards for writing theses and dissertations as course requirement for the undergraduate level and as final requirement in the master's and doctoral levels. This contains the revised set of guidelines on the organization and style of the manuscript, and the process of application, presentation, and submission of theses and dissertations.

The Policy Manual for Thesis and Dissertation, produced by the Graduate School, has served as major reference for this work. This was completed after several meetings and consultations with the members of the committee as well as with program chairpersons and deans in the undergraduate and graduate levels, and was approved by the University Executive Committee and the Board of Regents. The completion of this project was made possible through the cooperation of the members of the Committee on the Development of Thesis/Dissertation Manual who willingly spent time in reviewing the manuscript and eagerly shared their knowledge at every coordination meeting. Much appreciation also goes to the deans and chairpersons of the colleges for their gracious accommodation of every invitation and inquiry extended to them while finalizing this manual.

The University trusts that this manual will serve its purpose of standardizing researches produced in PUP and will contribute to the Institution's thriving research culture.

DR. JOSEPH MERCADO Vice President for Research, Extension, and Development





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